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*River Valley Elementary*  
and  
*Early Learning Center*

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On November 6, 2020 River Valley Early Learning Center conducted a lockdown safety drill. Teachers and students were notified in advance, with extra consideration for students that may have some anxieties about this kind of drill. The drill was initiated at 8:45 with the following announcement "Your attention please. This is a drill. We are in lockdown. Teachers, lock your doors and keep students in your room until further notice. Students or staff should go into the nearest classroom or office. Ignore all alarms and bells unless advised otherwise." The drill was concluded 3 minutes later at 8:48 with an "All clear" announcement.

Students are trained to follow the teacher's directions, moving to the safe area in the classroom but we did not do this in order to keep students socially distanced during the drill. Teachers locked doors, covered inside windows, took attendance, and spoke quietly with their students in order to help the children remain calm. During the drill, all doors were checked. All were found to be locked and secured.

There were 82 students and 27 adults present for this drill including Officer Andy Kurek from the Spring Green Police Department.

Successful highlights:

Staff and students responded well. Students were very quiet in their classrooms. It was a good learning experience.

Focus areas for the next drill:

Certifications

Our School Board will meet to discuss this drill on December 10, 2020 during our regular meeting. Our school certifies that this drill was conducted on November 6, 2020 and this written evaluation was sent to and reviewed by the school board on December 10, 2020.

Principal Signature: \_\_\_\_\_

Superintendent Signature: \_\_\_\_\_

School Board President Signature: \_\_\_\_\_

*Carla Peterson Principal*

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